APA Hints:
J.Carey/Cannell Library

- Doublespace your Reference List (DO NOT add extra spaces between citations). Title your Reference List “References” (not works cited and not in quotes). See sample paper.
- Indent the 2nd, 3rd, etc. line of each citation in the bibliography (hanging indents)
- Remember to use Times New Roman 12
- Capitalize only the 1st word of book titles.
- Capitalize Journal Names, but only the first word of article titles
- Author names should always be initials—no matter what it says on the article. John Roy Brown becomes Brown, J. R.
- Use DOIs EXACTLY as you find them. In fact, cut and paste. Do not remove periods or colons or slashes. They are part of the number. Do not worry if there aren’t colons/periods or slashes. Copy them exactly.
- Do NOT put periods after DOIs or URLs. Do put periods after normal words.
- DO NOT change the order of the author’s names in an article citation. Alphabetize articles by the first author’s name.
- Personal Communications (interviews, lectures, emails, telephone conversations) DO NOT belong in your reference list. Cite in-text only.
- Basic Citation Styles Chart, p. 177. (will help with in-text and refs both)
- Source within a source: Allport’s work (as cited in Nicholson, 2003)
- Use the sample paper (p.41) !!!
- Use the APA website for updates that are not included in the book.
- In-text, you do not need to put page numbers when paraphrasing, only for direct quotes.
- Be careful using older citation sources (i.e., Rules for Writers). There are many incorrect examples out there.