Tips for in-text citations:

- When paraphrasing an author’s ideas, use author and date for the in-text citations:
  - Chocolate is a preferred flavor among ice cream tasters (Smith, 2005).
  - In a study conducted by Smith (2005), chocolate ice cream was a preferred flavor.

- When directly quoting an author in-text, include a page (or paragraph) number:
  - In a recent study, “63% of ice cream tasters chose chocolate as their favorite” (Jones, 2005, p. 17).
  - In a recent study conducted by Jones (2005), “63% of ice cream tasters chose chocolate as their favorite” (p. 17).
  - “Today’s college students must develop critical thinking and information literacy skills in order to be successful in the workplace” (Thomas, 2010, para. 8).

- Parenthetical citations in-text should be considered part of the sentence; the period follows the final parenthesis:
  - Information literacy is an essential skill for students to learn (Thomas, 2010).

- When parenthetically citing in-text, use the "&" between author names:
  - In a recent study, researchers found 78% of students use cell phones (Reed & Jones, 2011).

- When citing author names as part of the sentence, use "and" between the author names:
  - Reed and Jones (2011) found 78% of students use cell phones.

- In-text, you do not need to include page numbers when paraphrasing; only use page numbers for direct quotes.

- Make sure your in-text citations and reference list match; you should have a reference citation for each author cited in-text. **Exception:** personal communications (letters, interviews, telephone conversations, or e-mails) are not listed on the reference page.

- Indent direct quotations of more than 40 words. See page 171 in the APA Manual 6th ed.

- When can you use et al. with multiple authors? See page 177 in the APA Manual 6th ed.

Additional help with APA:

- Clark College Libraries website: [http://library.clark.edu/?q=content/cite-sources](http://library.clark.edu/?q=content/cite-sources)
- OWL website: [http://owl.english.purdue.edu/](http://owl.english.purdue.edu/)
- Want to see a sample paper? See pages 41-59 in the APA Manual 6th ed.