This guide provides an overview for common bibliographic references. For more detailed information, see the *MLA Handbook, 8th ed.* (Ref LB2369.G53 2016) or *Rules for Writers, 8th ed.* (Ref PE1408 .H277 2016).

- **Online help:** libraryguides.library.clark.edu/citing-sources or libraryguides.library.clark.edu/get_help
- **Consult** your instructor for specific guidelines for composing a Works Cited list.
- **Avoid Plagiarism!** Plagiarism is using someone’s work without giving credit. It is academic dishonesty and may result in disciplinary action. See *MLA Handbook* for guidelines to avoid plagiarizing.
- Some examples on this handout have *Rules for Writers* page numbers for more information, e.g. [RW, p. 493]. Don’t include them in your Works Cited.

### Books / Government Documents

**NOTE:** This guide single spaces citations to conserve space. Remember to **double space** your Works Cited!

**Basic Format - Books:**

<table>
<thead>
<tr>
<th>Author.</th>
<th>Title of the Book. Publisher, date of publication.</th>
</tr>
</thead>
</table>

- **Book with one author:**

- **Book with two authors:**

- **Book with three or more authors**

- **Book with an editor:**

- **Signed chapter in edited book or anthology:**

- **Unsigned article in an encyclopedia or dictionary:**

- **Signed article in a reference book (e.g. encyclopedias, dictionaries):**

- **Book with two or more volumes – if citing only one volume:**

- **Previously published article in a collection:**

- **Government document:**
Electronic Books

**Basic Format - E-books:**
Author. *Title of the Book*. Publisher, date of publication. *Name of Database*, doi/URL.

- **Basic e-book:**

- **Google Books:**

- **Gale Virtual Reference Library database - Chapter:**

- **Artemis Literary Sources database - Reference article:**

Print Periodicals

**Basic Format - Article from scholarly journal:**
Author. “Article Title.” *Journal Title*, volume, number, date, page numbers.

**Basic Format - Article from a popular weekly magazine:**
Author. “Article Title.” *Magazine Title*, date, page numbers.

**Article in daily newspaper – Printed on nonconsecutive pages:**
Electronic Periodicals (from library databases)

Frequently online articles do not have page numbers. In that case, simply omit them.

Basic Format - Electronic periodicals from library databases:

Use the same formats as print periodicals, but also add:

Name of Database, doi/URL. (The DOI is always preferable if the article has both.)

Example: doi:10.1175/JCLI-D-14-00809.1

Use “DOI or permalink, if available; otherwise, shortened URL of database.” [RW, p. 480]

Example - Journal article from library database:

- Author. “Article Title.” Journal Title, volume, number, date, page numbers. Name of Database, doi/URL.

- CQ Researcher database:

- EBSCOhost database - Journal article – with DOI:

- EBSCOhost database - Weekly magazine article:

- ProQuest database - Journal article:

- ProQuest database - Weekly magazine article:

- ProQuest database - Daily newspaper article:

If a URL in your works cited needs to be divided across lines:

- break it only after a slash or a double slash
- or before any other marks of punctuation
- do not add a hyphen

If you want your readers to click on your URLs, do not insert any line breaks. [RW, p 516]

Check with your instructor. They may prefer that you don’t include URLs. [MLA Handbook, p. 48]
Web Sources

<table>
<thead>
<tr>
<th>Basic Format - Web Sources:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author. “Title of Short Work.” Title of Site, publisher or sponsor of site (not needed if same as title of site), date of publication or update, URL. Include date accessed if no date of publication or update.</td>
</tr>
</tbody>
</table>

- **Short work from Web site – No date – Publisher omitted because same as title of site:**

- **Short work from Web site – Author unknown:**

- **Web version of an article from a print journal – No page numbers:**

- **Entry in a blog:**

- **Email:**
  Sanders, Jonathan. “Question about Thanksgiving.” Received by Lauren Shaeffer, 17 Nov. 2005.

- **Government document:**

- **Online video clip:**

Media / Non-Print Sources

- **DVD:**

- **Online image - photo:** (“Add the label “Photograph” at the end if it is not clear.”)

- **Photo / illustration from print source:**

- **Work of art:**